



— Employment Expense Checklist

INCOME

Employment income:

Total commissions (included in employment income):

EXPENSES

Accounting and Legal:

Advertising:

Lodging:

Meals and Entertainment:

Supplies:

Telephone:

Utilities:

Other (provide description):

BUSINESS USE OF HOME

Square footage of office sq. ft.:

Total square footage of home sq. ft.:

Electricity:

Heat :

Insurance :

Maintenance :

Property Taxes :

Other (provide description) :

VEHICLE EXPENSES

Vehicle Type:

Vehicle purchased year:

Opening UCC:

Kilometres Travelled for Business:

Total Kilometres Travelled:

Fuel:

Licence & Registration:

Maintenance & Repairs:

Leasing:

Other Expenses (Specify):

Parking Fee:
